

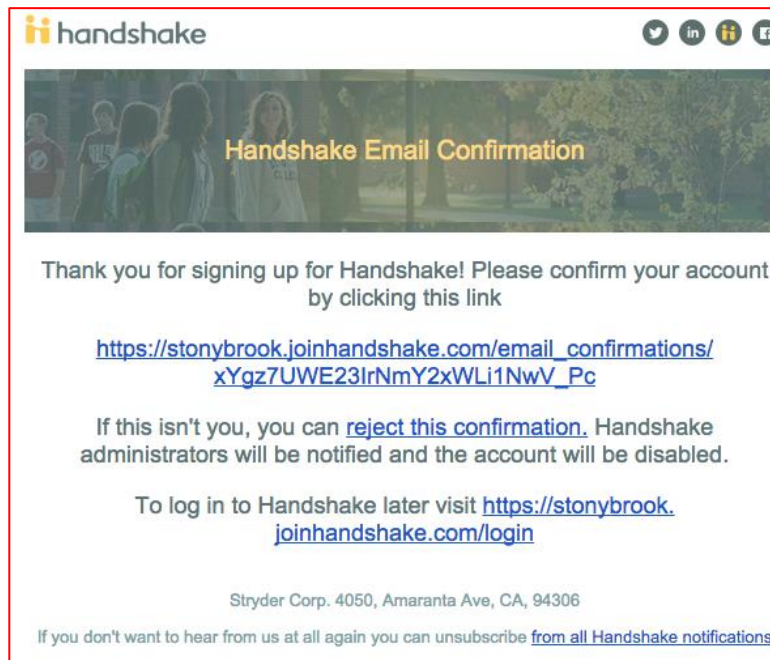


Handshake is Stony Brook University's online recruitment database. Here, students have access to on campus and off campus job postings, job fairs, employer info sessions, resume review appointments, and more.

Every On Campus Department has an opportunity to post positions like student assistant, graduate assistant, work-study and internship positions. To start the process, please follow these few simple steps.

Creating An Account in Handshake

1) Go to <https://stonybrook.joinhandshake.com/register>. Select "Employer" and fill out the form using your Stony Brook email account. You will be sent a confirmation email (if you do not see it, check your spam folder).



2) Click the link in the email, then log in at stonybrook.joinhandshake.com. You will be asked to join your company or create a new company. Please **join** the company: **Stony Brook University**. You will be shown a confirmation that your account is now awaiting verification.

Once you are granted approval, you will be able to use the system and post jobs. Your next step would be to develop a job description and post the position.

Questions? Contact Tara Campbell in the Career Center at (631) 632-1198