



Stony Brook Foundation

230 Administration Building
Stony Brook, NY 11794-1188

TEL: 631.632.6536
FAX: 631.632.6918

Avid Platform – User Access

INSTRUCTIONS - This form is to be used to give access to Avid for new Users who are not an Account Director and/or an Account Signatory. To secure your manager's approval, please make sure the completed form is sent to SBF via an Account Director and/or Account Signatories Stony Brook e-mail address. Please e-mail the completed form back to:

SBF_AVID_User@stonybrookfoundation.org

Last Name, First Name _____

Stony Brook Email Address _____

Stony Brook ID # _____

Contact Phone Number _____

Campus Department Name _____

SBF Account Director _____

SBF OFFICE USE ONLY

State Parent Name _____

State Parent ID # _____

SBF Staff's Initial _____

Date _____