

Meeting called by	Chair	Type of meeting	Attendees
Arts & Sciences Curriculum Committee	Shyam Sharma	Proposal Reviews	Present: Jonathan Anzalone, Michael Boerner, Sarah Hamideh, Ross Nehm, Jesus Perez Rios, Sara Santos, Shyam Sharma; Erica Hackley, Shellana Henderson, Stephen Fogarty, Alexandra Pamfilie Absent: Kristin Hall

AGENDA

1. Call to order
2. Adopt agenda
 - Committee Decision:
3. Approval of 10/12/2023 minutes
 - Committee Decision:
4. Old items
 -
5. New items: Discussion
 -
6. Proposal Reviews

Task	Decision and notes to be relayed
New Course, SoMAS MAR 106: Life in Our Ocean	<p>Revise and Resubmit</p> <p>Dear Dr. Debonis,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your request for MAR 106 was voted as “revise and resubmit.”</p> <p>The committee raised the following concerns about the proposal. While these are not major items, they are items pertinent to SUNY/SBU requirements, so the Committee decided that the course be revised for confirmation.</p> <ul style="list-style-type: none"> • Add the relevant SBC SLOs verbatim. • Remove A+ and D- from the grading rubric. • Recommendation: Consider moving readings and videos from assignments, as they're not graded tasks <p>We encourage the faculty member to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – Revisions Form. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and</p>

	<p>paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Change in Title HUI 239 Modern Italy</p>	<p>Approved</p> <p>Dear Dr. Jourdain, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in title of HUI239 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>"Other" HUI 239 - change in course description & title</p>	<p>Approved</p> <p>Dear Dr. Jourdain, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in course description of HUI239 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Change in SBC POL 487: Directed Research</p>	<p>Approve with notes</p> <p>Dear Dr. Huddy, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in SBC for POL487 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● Remove ESI & adding EXP+ ● Complete the course schedule section. It cuts off. <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p>

	<p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Change in SBC WRT 201: Principle of Professional Writing</p>	<p>Approved</p> <p>Dear Dr. Medved, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in SBC for WRT201 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>New Course HIS 3XX: Topics in History of Technology</p>	<p>Revise and resubmit</p> <p>Dear Dr. Zolov, On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your request for HIS 3XX was voted as “revise and resubmit.”</p> <p>The committee raised the following concerns about the proposal:</p> <ul style="list-style-type: none"> • Include a sample syllabus to aid in assessing course alignment/SLO effectiveness. To ensure a speedy review, please consider using the CELT course template and using the Committee’s submission/review checklist here as you adapt the template to fit your course-specific needs. Among other things, reword SLOs to be more measurable and more clearly articulated for students. <p>We encourage the faculty member to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – Revisions Form. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>

<p>Prerequisites JRN 205: News Reporting & Writing II</p>	<p>Approve Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for JRN205 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites JRN 310: Multimedia Newsroom I</p>	<p>Approve with notes Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisite of JRN310 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● Recommend revision to office hours to meet the 3-hour minimum. <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites JRN 320: Multimedia Newsroom II</p>	<p>Approve with notes Dear Dr. Virag On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisite of JRN320 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● Recommend rewording SLOs to be more measurable; office hours should meet the 3-hour minimum. <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma</p>
<p>Prerequisites JRN 334: Science and Health Reporting</p>	<p>Approve with notes Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisite of JRN334 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● Recommend adding a grading scale, office hours should meet the 3-hour minimum (instead of being by appt only)

	<p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma</p>
<p>Prerequisites JRN 336: Sports Reporting</p>	<p>Approve with notes</p> <p>Dear Dr. Virag,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisite of JRN336 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● Recommend revision to office hours to meet the 3-hour minimum. <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma</p>
<p>New Course HUI 308: Dante's Inferno</p>	<p>Revise and Resubmit</p> <p>Dear Dr. Jourdain,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your request for HUI308 was voted as “revise and resubmit.”</p> <p>We recommend that the instructor refer to the most current CELT syllabus template (recommended) and complete their syllabus by using the A&SCC Reviewer's Checklist (required) in order to include all the necessary course components, including the following:</p> <ul style="list-style-type: none"> ● Information (even if it is estimated or currently TBD) must be included for these items: Course meeting time, course location, office hours, course schedule. ● Add modality and mode of instruction. ● Phrase prerequisites/corequisites for clarity, both for students and for course catalog programmers. Please rephrase if HUM and GLO should be a prerequisite or corequisite. We recommend either “Completion of HUM and GLO SBC requirements” or “Concurrent registration in HUM and GLO fulfilling course(s).” ● Include SBC Student Learning Outcomes for HFA+ in the syllabus, copied verbatim. ● Curricular Alignment: Briefly describe assignments, indicating assessment plans, to show how they are aligned with and help fulfill SBC Student Learning Outcomes and Course Learning Objectives. <p>Using the relevant checklist during revision will help ensure that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all</p>

	<p><i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – Revisions Form. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Change in SBC ARH 333 Arts for the Public</p>	<p>Approve with notes</p> <p>Dear Dr. Schedel, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in SBC for ARH333 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> • The SBC learning objectives (SBC LO) and course learning objectives (CLO) are combined, which was initially confusing to committee review. We recommend that SBC LOs and CLOs should be organized into their own sections. • Additionally, we recommend that a third CLO be created to demonstrate how the course meets the USA SBC LO. The two CLOs appear to only demonstrate fulfillment of the CER designation, but no CLO seems to fulfill the USA designation (though the course schedule makes it abundantly clear students will be engaging with US related course content). <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma</p>
<p>Prerequisites ARH 333 Arts for the Public</p>	<p>Approved</p> <p>Dear Dr. Schedel, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for ARH333 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p>

	<p>Shyam Sharma Committee Chair</p>
<p>Change in SBC HIS 261, "Change and Reform in the U.S., 1877-1919"</p>	<p>Revise and Resubmit</p> <p>Dear Dr. Zolov,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your request for changing SBCs in HIS261 was voted as “revise and resubmit.”</p> <p>The committee raised the following concerns about the proposal:</p> <ul style="list-style-type: none"> • The SBC LOs for USA, DIV, and SBS are modified. They must be copied verbatim from the SBC curriculum page. SBC LOs and course Learning Objectives should have their own independent sections. • In order to approve a SBC certification change we must have a complete course syllabus to evaluate. Please ensure that all syllabus components are included, as listed on the ASCC Reviewer’s Checklist (section 1a). <p>We encourage the faculty member to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – Revisions Form. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Change in SBC HIS 286, "Global History of Human Health"</p>	<p>Revise and Resubmit</p> <p>Dear Dr. Zolov,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am writing to inform you that your request for change in SBC for HIS286 was voted as “revise and resubmit.”</p> <p>The course is well-structured and the content provided on the course schedule shows that it could meet the STAS SBC, but the committee will need additional information to clarify how the STAS LOs are met by the assignments/assessments. Please revise the following:</p> <ul style="list-style-type: none"> • STAS LOs are not included in the syllabus and should be copied verbatim.

	<ul style="list-style-type: none"> • The connection between the two STAS LOs and the “Evaluation/Grading” methods are not entirely clear. Please either explain how students will demonstrate the two STAS LOs below through the course evaluation components, or add additional details to the “Evaluation/Grading” components themselves to make this connection clear. <ol style="list-style-type: none"> 1. Apply concepts and tools drawn from any field of study in order to understand the links between science or technology and the arts, humanities or social sciences. 2. Synthesize quantitative and/or technical information and qualitative information to make informed judgments about the reciprocal relationship between science or technology and the arts, humanities or social sciences. • The University required policies are out of date and need to be updated. <p>We encourage the faculty member to use the relevant checklist here for ensuring that the revision meets the criteria by which we have reviewed (and will review) the proposal. Please note that all <i>revised</i> proposals should be resubmitted using the Arts & Sciences Curriculum Committee – Revisions Form. In your resubmission, the committee asks that you 1) locate <i>this</i> email notifying you of the requested revisions, then 2) please copy and paste the contents of this email into a Word document and, 3) for each item (numbering your listed items will facilitate the process) explain how you addressed the committee's concerns (or why you did not). There is a place on the form for you to upload this document.</p> <p>We look forward to reviewing and approving this proposal in its revised form.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>New Course MAR 362: Marine Vertebrate Biology</p>	<p>Approved with notes</p> <p>Dear Dr. Debonis,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for MAR362 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> • List office hours (3 hrs/week minimum). Add course meeting time and location for the hybrid element. Remove A+ (not available in SBU). Make the learning outcomes more measurable. <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma</p>

<p>Prerequisites JRN 363: Magazine Writing</p>	<p>Approved Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for JRN363 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites JRN 370: Advanced Visual Reporting and Storytelling</p>	<p>Approved Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for JRN370 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites JRN 371: Weekly Broadcast</p>	<p>Approved Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for JRN371 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites COM 306: Modes of Media Criticism</p>	<p>Approved Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for COM306 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites</p>	<p>Approved</p>

<p>COM 317: Mass Communication Theory</p>	<p>Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for COM317 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites COM 307: Critical Media Theory</p>	<p>Approved</p> <p>Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for COM307 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites COM 316: Mass Communication Research Methods</p>	<p>Approved</p> <p>Dear Dr. Virag, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for COM316 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
<p>Prerequisites POL 374</p>	<p>Approved with notes</p> <p>Dear Dr. Huddy, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in prerequisites for POL374 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● Consider encouraging more advanced students or requiring advanced status (U3-U4) so freshmen students don't end up in a too challenging course. <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma</p>

<p>Change in SBC COM 100: Introduction to Communication</p>	<p>Approved with note</p> <p>Dear Dr. Hoffman,</p> <p>On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the proposal for change in SBC for COM100 was recommended for approval with notes (below).</p> <ul style="list-style-type: none"> ● HUM SBC SLOs are copied but there's no substantial evidence of meeting them -- neither a significant analysis nor method ... text/interpretation/... only a movie to analyze. I recommend fleshing out and resubmitting. ● SLO 1 is implicit (make it explicit and substantial); SLO 2 is substantially met. <p>We will request an update to the bulletin based on the approval. It is up to you to adopt Committee feedback above (which didn't change the approval vote).</p> <p>With regards,</p> <p>Shyam Sharma</p>
---------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

7. Next meeting – Heads up for next meeting

○

8. Adjournment